

DOUGLAS JACKSON GRANT

APPLICATION PACK

2024-25



PREPARED BY

Abigail Cheong
BDSA Treasurer 2024-25

PREPARED FOR

Dental Students



@bdsaofficial



abigail.cheong@kcl.ac.uk



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Introduction to the Douglas Jackson Grant

The Douglas Jackson Grant was established in 2015 by the BDSA committee, to support events and projects occurring on a larger scale that help to bring **dental students from different dental schools together**. This exciting fund aims to promote and support relationships between UK dental schools.

The Douglas Jackson Grant will therefore be awarded to support a proposed event or project that is in line with this statement and which aims to foster liaison and unity between dental students in the UK. Whether it is an **academic event, social occasion** or a **charity gala**, the BDSA welcome your application to be considered for funding support-you can receive up to £700.

We ask that you apply with at least **one OTHER UK dental school** but any UK dental student can apply



Previous Recipients



2024

Couch to 5K in Aid of the Canmore Trust Report
University of Aberdeen
University of Dundee
Glasgow University
Open to all UK dental universities
Any UK dental student can attend



2023

Accommodating Patients with Hidden Disabilities
Barts and The London School of Medicine and Dentistry
King's College London
Open to all UK dental universities
Any UK dental student can attend



2020

Mental Health Training and Awareness Webinar
Organised by University of Newcastle
Open to all Dental Universities
Open to all UK dental universities
Any UK dental student can attend



2019

Inclusive Ping-Pong Social
Barts and The London School of Medicine and Dentistry
King's College London
Open to all UK dental universities
Any UK dental student can attend



Possibilities for Collaboration



The following map highlights the location of all 16 dental schools in the UK.

Whilst proximity should not discourage you from connecting with other universities, the dental schools which are close together provide more accessible means for collaboration have been circled.

PLEASE NOTE This is simply a guide and is by no means an exhaustive list of options. **Any UK dental school(s) can be collaborated with**, regardless of location.



Conditions

Please familiarise yourself with the following list of conditions. To qualify for the grant application, specific conditions must be met. Please ensure that your proposed event/project satisfies **ALL** of these requirements before application:

- I. The event must include a minimum of **two dental schools**.
- II. The event **cannot be associated with another organisation other than the BDSA or BDA**.
 - A. While funding from other sources may be sought to coordinate an event/project, **BDSA and/or BDA must be the main organisations affiliated** with the event/project.
- III. The grant cannot be used for an event designed to make a profit, unless proceeds are for charitable means.
 - A. It will be the responsibility of the event organisers to contact and liaise with a charity of their choice, should they expect to generate a profit.
 - B. The BDSA must be notified of the selected charity to which profits are donated.
- IV. The grant cannot solely be used by members of the BDSA Executive Committee.
- V. Certain events may be given greater preference, for instance, charitable, academic and political events will receive preference over social events.
 - A. Should the grant be awarded to support a social event, it must not be used for the subsidy of alcohol.
- VI. A greater sum of funding may be allocated for events that are newly established rather than those that are already a regular occurrence and/or continuation from previous years.
- VII. Funding will not be awarded to support an event that has previously been awarded funding from the Douglas Jackson Grant in consecutive years.
- VIII. In the instance of a grant being awarded, **all dental schools in the UK must be made aware of the event**.
- IX. The grant is only attainable via the application form.
- X. **One application form should be completed for each project/event**, preferably by the host dental school. The application form must be completed by a BDA member. The applicant is responsible for completing a **report and submission to the BDSA Executive Committee within four weeks of the project/event taking place**.



Application Rounds

This year there will be two rounds of grant funding. Submit your application by the following deadlines:

Round 1: **1st December 2024 – 5th January 2025**

Round 2: **1st March 2025 – 15th March 2025**

Application Process

1. The Douglas Jackson Grant application form should be completed electronically and sent to the BDSA Treasurer (Abigail Cheong: abigail.cheong@kcl.ac.uk).
2. The Executive Committee will decide on the eligibility of the event and a joint decision will be made as to the project/event(s) to which the grant will be awarded to support within 2 weeks after the application deadline.
3. A reply from the Executive Committee will be sent to applicants 2 weeks following the deadline.
4. The event organisers will receive notification of the grant transfer into their nominated bank account.
5. Following the event, a **report should be completed** by the organisers for record keeping and promotional purposes. This should be sent to the Executive Committee within 4 weeks of the event taking place.



Application Form

Section 1: Applicant Details

Name:

Dental School:

Email:

Contact Number:

Section 2: Event Details

Event name:

Event dates:

Dental schools involved:

Category of event (delete as required): Political/ Charitable/Social/
Academic



Description of proposed event/project (300 words max)

Activity involving contact with children or adults at risk will also require an additional Safeguarding Activity Risk Assessment, which will need to be approved before any activity can take place.

What are the intended benefits of the event? (200 words max)



How does this relate to the work carried out by the BDSA? (200 words max)

Please describe how the funding requested will contribute to meeting your event aims and objectives. Provide as much detail as possible of how you intend to spend received funding. (200 words max)



Please describe your contingency plan in the case of the event being unable to occur or becoming significantly affected, due to for example the occurrence of rail strikes. Provide details of how you will use the requested funding in your contingency plan.
(200 words max)



Section 3: Event Finances

Activity *	Funding requested



**Please provide weblink(s) to products/price quotes where possible*

Which round of funding are you applying for?

Have you applied for funding elsewhere for this event?

*Please note that application for funding from other sources will **not** hinder or preclude your application to the Douglas Jackson Grant.*



Section 4: Payment Details

Please provide the following details for the funding to be allocated, should your application be successful.

Name of Bank:

Account name:

Sort code:

Account number:

Section 5: Confirmation

By signing and submitting this application form you confirm:

To have read the Douglas Jackson Grant guidance, the information you have provided in this application form is correct to your knowledge and to only use the Douglas Jackson Grant funding for the event or project proposed in this application.

Event Lead name:



Signature:

Date:

BDA Membership Number:

Please email the completed form to the BDSA Treasurer Abigail Cheong: abigail.cheong@kcl.ac.uk

You will receive acknowledgement of your application within 2 weeks of submitting the form, and a response to your grant request will be given 2 weeks following the submission deadline.